



CITY OF GARY APPLICATION FOR SNOW REMOVAL AND PLOWING LICENSE

GENERAL INFORMATION

PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

Individual Contractor Name:

Corporation Name:

Address of Owner:

City:	State:	Zip Code:
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Day/Night Phone Number: ()	Cellular Phone Number: ()	Email Address:
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DRIVER INFORMATION

ALL DRIVER'S MUST HAVE A VALID LICENSE

Driver:	License No:
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Driver:	License No:
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Driver:	License No:
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VEHICLE INFORMATION

PLEASE LIST ALL VEHICLES

EQUIPMENT TYPE <small>(PLEASE INDICATE) SINGLE AXLE, TANDEM AXLE, TRI-AXLE, 4X4, TRACTOR, GRADER OR LOADER</small>	MAKE/YEAR	MODEL/ TYPE	LICENSE NO.	VIN NO.	SPREADER	PLOW

INSURANCE INFORMATION

(MUST ADD CITY OF GARY AS AN ADDITIONAL INSURED)

Insurance Company:	Policy No.
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EMERGENCY CONTACT INFORMATION

Name of Emergency Contact:	Phone Number: ()
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Applicant Signature:

2014 SNOW REMOVAL AND PLOWING LICENSE INFORMATION

Contractor Responsibilities

- 1.** The Contractor shall provide all labor, equipment and expertise to perform snow and ice removal operations on roadways designated by the City of Gary.
- 2.** The Contractor shall provide vehicles (with operators), according to the specifications found in agreement. The vehicles shall be available for work under the direction of the City of Gary for snow and ice removal operations from November 10, 2014 through April 20, 2015. The vehicles under contract with the City of Gary shall be available on an "as needed basis" seven (7) days a week, twenty-four (24) hours a day. The City of Gary may seek the services of the contractors prior to the November 10, 2014 date or after the April 20th date.
- 3.** Hourly rates will be paid according to the Hourly Rates for Snow Removal Section.
- 4.** The contractor shall establish communications with the City of Gary for the duration of this contract. The Contractor must provide a home/office/cellular phone number or answering where the City of Gary can contact or leave a message (7) days a week, twenty-four (24) hours a day.
- 5.** The City of Gary will not compensate for down time on trucks. The contractor shall report to the City of Gary (General Services Department) when its equipment is down for repairs and when the repairs have been completed and the equipment is operational.
- 6.** All Contractor personnel and equipment must be logged in and out at the General Services office, located at 900 Madison Street or other office designated by supervision. All invoices must be signed and approved by the General Services office in order to receive payment. Upon arrival, Contractor shall give his/her cellular phone number to the route supervisors.

Reporting Times

- 1.** When a contractor is contacted, they are responsible for reporting at the pre-determined time. The Contractor's time will start when the truck arrives at the reporting site in working order and prepared to perform operations. Reporting late will be considered a "failure to respond." A contractor that fails to respond will be removed from all call-out lists.
- 2.** The contractor must attend an annual winter maintenance meeting with the General Services Department and other related departments. Attendance at this meeting is mandatory.

Termination of Contract

- 1.** The City of Gary will be the sole judge as to whether the contracted unit and its operators are performing satisfactorily. The City may terminate the contract based on the Contractor's unsatisfactory performance or for any other reasons without showing cause, upon giving written notice to the Contractor.
- 2.** The City of Gary will terminate a Contractor for failure to respond to an emergency call-out.

Basis of Selection

- 1.** Applicants will be accepted and routes will be assigned based on their experience performing duties similar to the ones described herein, and the amount, type and condition of equipment the Contractor provides. In the event the number of applicants exceeds the City of Gary's initial requirements, those applicants will be placed on a waiting list and contacted (in the order their applications were received) as needed throughout the winter.

Hourly Rate for Snow and Ice Removal Services

Equipment	Hourly Operating Rate
Pickup Truck 250-550	\$90.00
Single Axle dump truck with Contractor supplied snow plow and salt spreader	\$135.00
Single Axle dump truck with Contractor supplied snow plow	\$110.00
Tandem Axle dump truck with Contractor supplied snow plow and salt spreader	\$145.00
Tandem Axle dump truck with Contractor supplied snow plow	\$130.00
Medium Loaders	\$150.00
Large Loaders	\$160.00
Backhoe	\$100.00