2018

CONTRACTOR’S

LICENSES EXAMINATION

PACKET

(Open Book Examination)
INFORMATION FACT SHEET #1

City of Gary email: www.ci.gary.in.us

EXAMINATION DATES: (Registration postmark deadline is TWO WEEKS prior to testing dates. REGISTRATION DEADLINE DATES ARE IN PARENTHESES).

February 1, 2018 (January 18, 2018)       August 2, 2018 (July 19, 2018)
March 1, 2018 (February 15, 2018)         September 6, 2018 (August 23, 2018)
April 5, 2018 (March 22, 2018)            October 4, 2018 (September 20, 2018)
May 3, 2018 (April 19, 2018)              November 1, 2018 (October 18, 2018)
June 7, 2018 (May 24, 2018)               December 6, 2018 (November 22, 2018)
July 5, 2018 (June 21, 2018)

TESTING TIME: 10:00am-12:30pm

TESTING LOCATION: Genesis Convention Center, LaPorte Room.
1 Genesis Center Plaza, Gary, IN 46402

TEST FEE: $150 per examination
(Make payable to: City of Gary)

The City of Gary will administer the following written examinations:

TEST AREAS:

* Demolition
* Drywall
* Electrical
* Fire Protection Systems
* General Contractor – Limited
* General Contractor – Unlimited
* Mechanical - Limited
* Mechanical – Unlimited
* Roofing - Limited
* Roofing - Unlimited

TO REGISTER: You must complete and mail the registration form, stating the Name of the Test and Date of the Test along with a Check, Cashier’s Check or Money Order, payable to: CITY OF GARY

All registration materials must be postmarked two weeks prior to the examination date
INFORMATION FACT SHEET #2

For the various Contractor’s Licensing Examinations, use the Code Books listed below as a guide to purchase and/or use as a reference for the Open Book Examination. However, you are responsible for having the appropriate Code Book adopted by the City of Gary.


*Demolition
International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2006 Edition
Indiana Amendments for all code books

*Drywall
International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2006 Edition
Indiana Amendments for both code books

*Electrical
International Building Code (IBC), 2012 Edition
National Electrical Code, 2008 Edition
Indiana Amendments for both code books

*Fire Protection Systems
International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
Indiana Fire Code, 2014 Edition
Indiana Amendments for all code books
*General Contractor – Limited
International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2006 Edition
Indiana Amendments for both code books

*General Contractor – Unlimited
International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2006 Edition
Indiana Amendments for both code books

*Mechanical – Limited
International Mechanical Code (IMC), 2012 Edition
Indiana Amendments for the code book

*Mechanical – Unlimited
International Mechanical Code (IMC), 2012 Edition
Indiana Amendments for the code book

*Roofing – Limited
International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2006 Edition
Indiana Amendments for all code books

*Roofing – Unlimited
International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2006 Edition
Indiana Amendments for both code books
THINGS YOU SHOULD KNOW:

- **CODE BOOKS** – The ICC will not mail to Post Office boxes.
- The Code Books adopted by the City of Gary, IN may be purchased by check, money order, and credit cards or online. Order Code books from:

  **International Code Council**  
  Attn: Customer Service  
  4051 West Flossmoor Road  
  Country Club Hills, IL 60478  
  Phone: 888-422-7233  
  Fax: 800-214-7167

For downloading Indiana Amendments: [www.in.gov/legislative/iac/title675.html](http://www.in.gov/legislative/iac/title675.html)

Shipping must be included in your order. Shipping charges are determined by dollar amount

**NOTE:** As the City of Gary adopts updated Codes, in accordance with State of Indiana guidelines, exams for the Contractor’s Licensing Examinations will be designed using the updated Codes.

*ICC members may receive additional discounts on above price list.*

**ICC Product Store Online:** [www.iccsafe.org](http://www.iccsafe.org)
INFORMATION FACT SHEET #3

OUR RESPONSIBILITY
City of Gary Building Division in preparation for facilitating Contractor’s Licensing Examination will:

*Secure the testing facility

*Design/retrieve from files, multiple choice questions in twelve (12) test areas

*Design examinations based on Code adopted by the City of Gary, IN

-International Building Code (IBC), 2012 Ed.
-International Mechanical Code (IMC), 2012 Ed.
-International Electrical Code (IEC), 2008 Ed.
-International Residential Code (IRC), 2002 Ed.
-International Residential Code (IRC), 2006 Ed.

*Proctor the Contractor’s Licensing Examination.

*Supply the test instrument and pencils

*Permit an open book format for test examination with multiple choice questions

*Limit duration to 2 hours or less per examination

*Score results within (10) days after the examination date

*Communicate results to test examinees

YOUR RESPONSIBILITY
As Test Examinee for the Contractor’s Licensing Examination you will:

*Obtain for the Contractor’s Licensing Examination and the appropriate Code Books, adopted by the City of Gary:

-International Building Code (IBC), 2012 Ed.
-International Mechanical Code (IMC), 2012 Ed.
-International Electrical Code (IEC), 2002 Ed.
-International Residential Code (IRC), 2002 Ed.
-International Residential Code (IRC), 2006 Ed.

*Self-Prepare for the Contractor’s Licensing Examination by studying and reviewing the appropriate Code Books, as adopted by the City of Gary and State of Indiana, for the registered test

*Register for the examination by completing and mailing the Registration Form with Test Fee to: City of Gary

All registrations must be received two weeks prior to the examination date. Upon receipt of registration materials, confirmation will be mailed to the examinee

Only Cashier’s Checks or Money Orders will be accepted. No refunds. Make payable to: City of Gary

No cancellation less than 72 hours of confirmed examination date, otherwise test fee is forfeited

*Arrive at scheduled testing facility to be
YOUR RESPONSIBILITY (cont.)

processed one hour before test time.

*Have photo ID for admittance to the exam. City of Gary will accept a driver’s license or military ID, including Social Security Number.

*Meet requirements of the Gary Building Department for Licensing Contractor’s.
CITY OF GARY REGISTRATION INFORMATION

Please print or type:

Mr./Mrs./Ms. _________________________________________________________________

Company: ________________________________ Title: ______________________________

Address: __________________________ City: ______________ State: _____ Zip: ______

Telephone: Ofc.(   ) ____________ Fax(   ) ____________ Home:(   ) ____________

Email (please print legibly): ____________________________________________________

Name of Test to be taken: ______________________________ Enclosed Fee: $__________

Date test to be taken: __________________________ Emergency Number (   ) ____________